



Team Manager Responsibilities

- Team managers serve as a communication between the City of Athletic and staff to members of their team. Therefore, it is important that all team managers communicate effectively, pertinent information submitted from the Athletics Office. We ask that all team mangers read each document thoroughly and carefully, and as well as all included attachments.
 - **It is the responsibility of team manger to make sure that...**
 - All rosters are submitted and completed, prior to the season startup date
 - All rosters are updated when new player additions are made
 - Each player participating has signed their roster/waiver prior to participation
 - Each player is aware of the rules, procedures, and player code of conduct put in place by the City of Austin Athletics
 - The athletics office is notified prior forfeited game, so that arrangements are made
 - All rescheduled games, game cancellation, and forfeits are relayed to members of the team
 - All written protests are submitted to the Athletics Office within 24 hrs. of the incident in question
 - All players are in the appropriate color uniform based on HOME or VISITOR bench, with numbers affixed to jersey. Players who fail to comply will be ruled ineligible to participate
 - That members of their team conduct themselves in a manner within accordance of league rules and Code of Conduct
 - Relay/Forward all player suspension documents to member(s) of their team